

Minutes of the Finance Committee Meeting

The Finance Committee of the McLean County Board met on Thursday, October 9, 2003 at 8:30 a.m. in Room 700 of the McLean County Law and Justice Center, 104 W. Front Street, Bloomington, IL 61701.

Members Present: Chairman Sorensen, Members Berglund, Selzer, Nuckolls and Moss

Members Absent: None

Staff Present: Mr. John Zeunik, Administrator; Mr. Terry Lindberg, Assistant County Administrator; Ms. Christine Northcutt, County Administrator's Assistant

Elected Officials/
Department Heads: Mr. Don Lee, Director, Nursing Home; Mr. Bob Keller, Director, Health Department; Mr. Larry Carius, Food Sanitation Coordinator, Health Department; Mr. Walt Howe, Assistant Administrator; Health Department; Mr. John Hendershott, Environmental Health, Health Department; Ms. Peggy Ann Milton, County Clerk; Ms. Jackie Dozier, County Auditor; Mr. Larry Daghe, Regional Superintendent; Regional Office of Education; Ms. Cathy Dreyer, Assistant County Treasurer; Mr. Derick Love, Chief Deputy, Sheriff's Department; Ms. Ruth Weber, County Recorder, Ms. Sharon Dunham, Chief Deputy, Recorder's Office, Mr. Bob Kahman, Supervisor of Assessments; Ms. Connie Clifford, Chief Deputy, Supervisor of Assessments; Ms. Jennifer Ho, Risk Manager; Mr. Bill Yoder, State's Attorney; Mr. Jim Tusek, Assistant Public Defender

Others Present: Mr. John Morel, Attorney; Mr. Don Meyer, U of I Cooperative Extension and Mr. Jerry Kerber, U of I Cooperative Extension Board

Chairman Sorensen called the meeting to order at 8:36 a.m. Chairman Sorensen asked if there were any additions or corrections to the minutes of the September 2, 2003 meeting.

Motion by Selzer/Moss to accept and place on file the minutes of the September 2, 2003 Finance Committee meeting as amended.
Motion carried.

Chairman Sorensen informed the Committee that the first item on the agenda is from Mr. Bob Keller, Director, Health Department. Mr. Keller stated that the first item is a request for approval of a proposed amendment to the McLean County Revised Code, Chapter 26, Food Service. Mr. Keller noted that Mr. Larry Carius, Food Sanitation

Coordinator and Mr. John Hendershott from Environmental Health are available to answer any questions that the Committee may have. This is an annual adjustment to the fee structure of about 3%, which is basically the rate of inflation. This increase applies to all full-time food establishments and temporary establishments. There are also various technical changes to the ordinances. The first is a clarification that food permits cannot be transferred from one mobile unit to another. The original document noted that food permits are not transferable from person to person or place to place, but failed to add mobile unit to mobile unit. In addition, in the ordinance is a provision to extend a 40% surcharge on a first food permit or a transfer of a permit from one physical location to another. The charge covers plan review costs. Another change in the ordinance is that the Health Department will accept food service equipment that meets the commercial equipment standards of qualified testing organizations such as the National Sanitation Foundation (NSF). All new three compartment sinks are now required to have two integral drain boards. Finally, all new replacement ice bins shall have an integral cold plate as original equipment. Mr. Keller noted that the actual fee increases are included in the budget. Mr. Moss asked what is a mobile unit. Mr. Keller replied that it is equipment that is usually found at a fair or a meat truck. Mr. Moss asked what is a Class F Permit. Mr. Keller replied that a Class F is a permit where the fee is waived for entities such as a church or not-for-profit organization.

Motion by Selzer/Berglund to recommend approval of the proposed amendments to the McLean County Revised Code, Chapter 26, Food Service. Motion carried.

Mr. Keller noted that the second item is very similar to the first. There has been a 3% increase applied to the sewage permit fees and pumper fees. There is also a technical amendment which is to provide for inspection ports on all gravel less chamber systems for future system evaluation purposes. Mr. Hendershott informed the Committee that the top of a chamber system is solid. Most installers will try to probe to the top of the system to ascertain how much water is in the system. This amendment requires a port for inspection purposes. Mr. Selzer asked if this amendment approves the fee increase. Mr. Keller responded that it does include the fee increase.

Motion by Berglund/Selzer to recommend approval of a proposed amendments to the McLean County Revised Code, Chapter 28, Health and Sanitation. Motion carried.

Ms. Cathy Dreyer, Assistant County Treasurer, presented the Monthly Finance Reports and quarterly Employee Benefits Fund report. Ms. Dreyer informed the Committee that Ms. Becky McNeil, County Treasurer, had a baby girl on Monday, October 6, 2003 and is on medical leave. Ms. Dreyer informed the Committee, that in the General Pooled Investment Account there are two CD's which will mature this month. One will be

cashed in and the Treasurer's Office is currently negotiating a rate on the second. The General Fund Balance as of September 30th was \$5,568,025.32. Ms. Dreyer noted that we are now three-quarters of the way through the year and the County has received 76% of the Retailers Occupational Tax. The County has collected 69% of State Income Tax and 72% of the Personal Property Replacement Tax. Revenues are only slightly lower than last year at 72% in 2003 as compared to 73% in 2002. Expenditures are much lower this year at 68% as compared to 72% last year. Chairman Sorensen asked how the County was doing with tax collection. Ms. Dreyer replied that October 8th was the last day to pay before publication. The County goes to judgment on October 29th and the tax sale is October 31st. As of this morning, we have \$3.3 million left to collect of \$189 million billed

Motion by Moss/Selzer to accept and place on file the County Treasurer's Statement of Revenue, Expenditure and Fund Balance Report, as of September 30, 2003, the Treasurer's Investment Report and the Quarterly Employee Benefit Fund Report. Motion carried.

Chairman Sorensen stated that the next item for business is the report of Mr. Don Lee, Director, Nursing Home. Mr. Lee presented one item for action. It is a request for approval of an amendment to the Intergovernmental Agreement between the Illinois Department of Public Aid and McLean County. Mr. Lee noted that the first section amends the language to allow more than a 10% increase, should the money be available, with a cap of 15%. The second change allows the County Treasurer's Office an additional two days to make the transfer back to the State of Illinois. The third change is a correction of a clerical error in the original agreement.

Motion by Nuckolls/Selzer to recommend approval of an amendment to the Intergovernmental Agreement between the Illinois Department of Public Aid and McLean County. Motion carried.

Mr. Lee noted that the only other thing he has for the Committee are the monthly reports. This month's reports are skewed slightly due to the receipt of the Intergovernmental transfer which is retroactive to last year. The census is holding steady. There were no questions for Mr. Lee.

The next item of business is the report of the County Recorder, Ms. Ruth Weber. Chairman Sorensen noted that the Committee is in receipt of a large amount of reports that the Recorder's Office has provided. He noted that the Recorder's Office has been very diligent in the process of completing the reconciliation requested by the Finance Committee. He commended them for their efforts and progress. Chairman Sorensen

asked Mr. John Zeunik, County Administrator, would share with the Committee, a conversation that he had with the County's outside auditor, Ms. Helen Barrick. Mr. Zeunik stated that Ms. Barrick called to let Mr. Zeunik know that the Recorder's Office has done yeomen's work in terms of everything that they have done to date. Ms. Barrick actually called to apologize because the Recorder's Office had contacted her office to provide some assistance with their endeavors. Currently, Clifton Gunderson is in the middle of a large audit which is due to be presented on October 15th. As a result, they were not able to send a field person to help the Recorder's Office with their requests. Ms. Barrick tried to assist them on the phone, but she felt that she did not lend as much assistance as they needed. Mr. Zeunik noted that Ms. Barrick assured him that, after October 15th, Clifton Gunderson would be available to provide whatever assistance is needed. Ms. Berglund noted that all of the work is much appreciated and she hoped that next year's audit is clean.

Mr. Selzer asked if it would make sense for the outside auditor to come in and do a supplementary audit to ensure that everything is clean up to this point and that there is no reason to investigate the records any further back. Mr. Zeunik noted that the Committee has already asked the Recorder's Office to reconcile the 2002 records. Mr. Selzer asked if the next thing that the Recorder's Office is to reconcile is the Accounts Receivable. Mr. Zeunik responded that is correct. He also informed the Committee that the Treasurer is now on maternity leave and their office has been very busy with tax collection. They have not been available to provide a lot of assistance to the Recorder's Office. Clifton Gunderson has also been busy with other issues and have not been available to aide the Recorder's Office. The Recorder's Office needs technical assistance which will help Ms. Weber and Ms. Dunham identify the reports that they need to review and to build a template for reconciling the accounts receivable. Mr. Zeunik noted that they have gotten the major revenue categories reconciled and that those are current is a large portion of the puzzle. The accounts receivable are a subset of the major revenue categories. Now, to tie out the accounts receivable should not be a problem, it is just a matter of developing the format and instructing the staff in the office how to accomplish this month in and month out. Chairman Sorensen noted that he wanted to thank the Recorder's Office, in particular, Ms. Dunham, who has done a large amount of work preparing these documents. There were no questions for the Ms. Weber or Ms. Dunham.

Chairman Sorensen noted that the next item is from the County Clerk, Ms. Peggy Ann Milton. Ms. Milton informed the Committee that she has provided the Committee a correction of the legal description for Normal precinct #3. Ms. Milton stated that her office is in the process of going through an election software conversion. Her office has completed the reprecincting late this summer and they are completing the purge for Hudson and Normal this fall. Ms. Milton noted that she wanted to thank her staff for all of their hard work in completing these tasks.

Chairman Sorensen informed the Committee that the next item is a report from Mr. Paul Kinsella, Director of the Veterans' Assistance Commission. Mr. Kinsella was not present at the meeting and there were no questions regarding his report.

Chairman Sorensen noted that the next item on the agenda is Mr. Bob Kahman, Supervisor of Assessments. Mr. Kahman advised that this year is a quadrennial reassessment year. The cycle has been moved ahead a week. Things are running smoothly in the office. There were no questions for Mr. Kahman.

Chairman Sorensen stated that the next item is a request for approval of an amendment to the McLean County Purchasing and Contracting Ordinance. Mr. Zeunik informed the Committee that this is a result of a change in the State Law. The minimum amount of a competitive bid was changed from \$10,000.00 to \$20,000.00. There is one other small change that we would like to make. In discussions with the County Auditor, Ms. Jackie Dozier has noted that Item 17.53-1 which states "*...the actual purchase of items costing over \$100.00 shall be made by an authorized purchase order*", should be changed to \$1,000.00. Purchases which cost between \$100.00 - \$1,000.00 are not customarily made with the use of a purchase order. Also immediately following that sentence we would like to add the language "*when required by the vendor*" because of the changes that this Committee has previously authorized and due to the newly authorized use of County credit cards. To be consistent, in Section 17.57 the same sentence appears and the dollar amount should be changed from \$100.00 to \$1,000.00. In Section 17.57.1 the language "*when required by the vendor*" should be added. Mr. Selzer asked how often the County uses credit card for purchases. Ms. Jackie Dozier, County Auditor, answered that the Sheriff's Department uses its credit card around 10 times a month. Ms. Dozier noted that her office uses a credit card around three times a month. It is only used when it is needed for hotel reservations or travel.

Motion by Selzer/Berglund to recommend approval of
Amendment to the McLean County Purchasing and
Contracting Ordinance as amended.

Chairman Sorensen asked if the County has made provisions with this Ordinance to grant temporary ad hoc authority to appropriate personnel if necessary. Mr. Zeunik replied that there is a separate ordinance that the County Board adopted many years ago which gives the County Administrator authority to take whatever steps necessary to restore business of County Government in the event of an emergency. This Ordinance was critical after the events of June 15, 2003. Chairman Sorensen explained that this is a question that he had pondered after the events this summer.

Motion carried.

Motion by Selzer/Berglund to enter into Executive Session at 9:10 a.m. to discuss the following:

- 1) Personnel Matters in the State's Attorney's Office – Members of the Administrator's Office, State's Attorney Bill Yoder and First Assistant State's Attorney Eric Ruud are included in the Executive Session
- 2) Personnel Matters in the Public Defender's Office – Members of the Administrator's Office and Mr. Jim Tusek from the Public Defender's Office are included in the Executive Session
- 3) Pending Litigation in the Risk Management Department – Members of the Administrator's Office, Risk Manager, Jennifer Ho, Members of the Health Department staff and Mr. John Morel are included in the Executive Session
- 4) Pending Litigation in the First Assistant State's Attorney's Office – Members of the Administrator's Office and First Assistant State's Attorney Eric Ruud are included in the Executive Session
- 5) Collective Bargaining - Members of the Administrator's Office, Chief Deputy Sheriff Derick Love and Mr. Terry Lindberg, Assistant County Administrator are included in the Executive Session

Motion carried.

Motion by Selzer/Berglund to return to Open-Session at 10:50 a.m. Motion carried.

Chairman Sorensen stated that the first item is a request to approve an increase in salary for an Assistant State's Attorney III in the State's Attorney's Office.

Motion Moss/Nuckolls to recommend approval of an increase in salary for an Assistant State's Attorney III in the State's Attorney's Office. Motion carried.

Chairman Sorensen noted that the second item was a request to offer a starting salary above the maximum rate provided in the County's Personnel Ordinance to an Assistant Public Defender II in the Public Defender's Office.

Motion Berglund/Nuckolls to recommend approval to offer a starting salary above the maximum rate provided in the County's Personnel Ordinance for an Assistant Public Defender II. Motion carried.

Chairman Sorensen stated that the next item is a proposed settlement of pending litigation in the Risk Management Department.

Motion by Nuckolls/Berglund to recommend approval of proposed settlement to pending litigation in the Risk Management Department. Motion carried.

Chairman Sorensen noted that the next item is a proposed property tax settlement offered by AMF Bowling, Inc.

Motion by Moss/Nuckolls to recommend approval of the Proposed Property Tax Settlement offered by AMF Bowling, Inc. Motion carried.

Chairman Sorensen stated that the item it s proposed settlement to the Bloomington Township vs. Rural Township litigation.

Motion by Nuckolls/Moss to recommend approval of Proposed settlement to the Bloomington Township Vs. Rural Township litigation. Motion carried.

Chairman Sorensen noted, for the record, that the Finance Committee chose to take no action on Collective Bargaining. Chairman Sorensen explained that the next issue before the Committee are the budget reviews, beginning with the Regional Office of Education.

Regional Office of Education

Chairman Sorensen welcomed Mr. Larry Daghe, Regional Superintendent, to the Finance Committee. Chairman Sorensen explained that the McLean, DeWitt, and Livingston Counties share a Regional Office of Education (ROE). In that capacity, all three Counties have some fiduciary responsibility to augment the various funding sources of the ROE. There is a budget oversight committee for the ROE which is made up of members from all three County Boards. As a result, Mr. Daghe brings the ROE's budget before the three Counties for review. Chairman Sorensen noted that he understands that the funding request is consistent with the existing Intergovernmental Agreement between the three Counties. Mr. Daghe replied that is correct.

Mr. Daghe informed the Committee that this budget has been presented to the other two Counties. DeWitt County has already approved the budget and Livingston County is currently reviewing it. The Intergovernmental Agreement goes through the year 2006. The percentage of contribution from McLean County does increase each year during that period of time. This year McLean County's contribution increases 3% over

its 2002 contribution. The ROE's total budget increased nearly \$13,000.00. This year McLean County increased its participation and the other two Counties decreased their participation by one percent. Chairman Sorensen explained to the Committee that the funding formula for Counties that share this responsibility is outlined in state statute. McLean County is fortunate to have good neighbors in DeWitt and Livingston Counties, as they have agreed to a higher percentage than State Statute mandates. Through the Intergovernmental Agreement over the next several years, their contributions will continue to decrease.

Mr. Selzer asked if the ROE's office was proactively looking at other Counties to join our office. It is clear that the State of Illinois is looking to consolidate and cut the number of these offices within the State. Mr. Daghe stated that he would foresee that McLean County and Bloomington-Normal would continue to be a ROE site. Mr. Daghe noted that all of the proposals that he has seen have indicated that Bloomington-Normal would continue to house the ROE. Mr. Daghe did note that this situation is contingent upon elected officials and legislators, but he is attacking the issue aggressively.

Motion by Selzer/Berglund to tentatively approve the Regional Office of Education's FY 2004 budget as submitted. Motion carried.

Cooperative Extension Service

Chairman Sorensen welcomed Mr. Don Meyer and Mr. Jerry Kerber to the Finance Committee meeting. Mr. Meyer noted that their budget was presented to the County Extension Board in August. This year the levy increases in the amount 2.6% which puts the levy amount at \$425,000.00. Mr. Meyer noted that the taxpayers approved a tax rate not to exceed \$.05 in April, 2001. In FY 2003 the tax rate was at 1.6 cents and the year prior it was just slightly over 1.6 cents. Mr. Meyer noted that he would be happy to answer any questions that the Committee may have.

Motion by Nuckolls/Selzer to tentatively approve the Cooperative Extension's FY 2004 budget as submitted. Motion carried.

Health Department Funds

Chairman Sorensen welcomed Mr. Keller to the Finance Committee meeting. Mr. Keller informed the Committee that the Health Department's budget consists of Grant Funds and County Tax Funds. The grant funds generally come from the Illinois Department of Public Health, the Illinois Department of Human Services or the Illinois Department of Public Aid. Mr. Keller stated that he would be happy to go into detail regarding any of the specific funds. Chairman Sorensen asked Mr. Keller if the Health Department has worked closely with the Administrator's Office. Mr. Keller replied that they have.

Chairman Sorensen asked if there were any points of discrepancy between the two. Mr. Keller replied that there are not. Chairman Sorensen stated that if there are not any substantial changes within the budget then he would entertain a motion to accept the budget as submitted.

Motion by Berglund/Nuckolls to tentatively approve the Health Department's FY 2004 budget as submitted.
Motion carried.

County Auditor's Office

Chairman Sorensen stated that due to the amount of budgets to cover in today's meeting, he would like to go through them in a consistent manner. He asked Ms. Jackie Dozier, County Auditor, if she has worked closely with the Administrator's Office in the preparation of her budget. She replied that she has. He asked if there were any points of discrepancy between the two. Ms. Dozier replied that there are not. Chairman Sorensen asked her if the County was funding any new positions. Ms. Dozier replied that they are not. Chairman Sorensen asked if there were any substantial changes in programs or level of services. Ms. Dozier responded that there are no changes.

Motion by Moss/Selzer to tentatively approve the County Auditor's FY 2004 budget as submitted.
Motion carried.

County Treasurer's Office

Chairman Sorensen asked Ms. Cathy Dreyer, Assistant County Treasurer if the Treasurer's Office had worked closely with the Administrator's Office in preparation of the budget. Ms. Dreyer replied that they have. Chairman Sorensen asked if there were any points of dissension between the two. Ms. Dreyer replied that there are not. Chairman Sorensen asked if the County was funding any new positions or substantially changing any service levels. Ms. Dreyer replied that they are not. Ms. Dreyer replied that the Contract Services line item has increased slightly due to the fact that the Treasurer's Office has hired a courier to make bank deposits. The interest revenues are also down due to poor interest rates. Mr. Zeunik stated that the bank service charges were previously deducted from the revenue, but Clifton Gunderson, the County's outside auditor noted that those should be accounted for as an expense. So that line item shows a 789% increase.

Motion by Selzer/Moss to tentatively approve the County Treasurer's FY 2004 budget as submitted. Motion carried.

County Recorder's Office, Recorder's Document Storage Fund and G.I.S. Fees Fund

Chairman Sorensen asked Ms. Ruth Weber, County Recorder, if she has worked closely with the Administrator's Office in preparation of the budget. She replied that she has and they agree on all items.

Motion by Berglund/Moss to tentatively approve the Recorder of Deeds FY 2004 budget, Recorder's Document Storage, and G.I.S. Fees Fund as submitted. Motion carried.

County Clerk's Office and County Clerk's Document Storage Fund

Chairman Sorensen asked Ms. Peggy Ann Milton, County Clerk, if she has worked closely with the Administrator's Office in preparation of the budget. She replied that she has and they agree on all items. Mr. Selzer asked how much of an increase was going to be needed to cover the new voter equipment. Mr. Zeunik replied that it is line item 832-0002 in the FY 2004 Recommended Budget. The total is cost is \$95,989.00.

Motion by Selzer/Moss to tentatively approve the County Clerk's FY 2004 budget and the County Clerk's Document Storage Fund as submitted. Motion carried.

Bloomington Election Commission

Chairman Sorensen informed the Committee that, historically, the Committee advances the Bloomington Election Commission's budget to the Executive Committee without recommendation. There is no Committee control over this budget. Mr. Selzer asked why this budget is included if there is no Committee control. Mr. Zeunik noted that this question is always asked and that he has provided the answer in the Finance Committee packet. The Intergovernmental Agreement between the Bloomington Election Commission and the County is found in the packet. The County Board approved this action in March, 1988. The County is required by current law to increase the Bloomington Election Commission's election expense by the amount of the increase in the Equalized Assessed Value. In FY 2004 it is projected to increase 6%. Mr. Selzer asked how it could be abolished. Mr. Zeunik replied that it would take a petition of registered voters in the City of Bloomington asking the court to put the question on the ballot as to whether this Office should be abolished. The last County that successfully did this was Sangamon County.

Motion by Selzer/Berglund to advance the Bloomington Election Commission's FY 2004 budget *without* recommendation. Motion carried.

Supervisor of Assessment's Office

Chairman Sorensen asked Mr. Bob Kahman, Supervisor of Assessments, if he has worked closely with the Administrator's Office in preparation of his budget. Mr. Kahman replied that he has. Chairman Sorensen asked if there are any points of disagreement between the two. Mr. Kahman replied that there are not. Chairman Sorensen asked if there was anything that has changed going into the next year. Mr. Kahman replied that the rates for publishing in The Pantagraph had increased and that will affect that particular line item in the budget, but not significantly.

Motion by Selzer/Moss to tentatively approve the Supervisor of Assessment's FY 2004 budget as submitted. Motion carried.

Social Security (F.I.C.A.) Fund

Chairman Sorensen presented the Social Security (F.I.C.A) Fund for the Committee's review and approval.

Motion by Selzer/Nuckolls to tentatively approve the Social Security (F.I.C.A) fund FY 2004 budget as submitted. Motion carried.

I.M.R.F. Fund

Mr. Zeunik informed the Committee that there are two I.M.R.F. employer rates, one for all personnel other than the Law Enforcement personnel. That rate is going from 4.66% in FY 2003 to 6.34% in FY 2004. This is driven entirely by I.M.R.F.'s inability to earn as much as they had earned during the 1990's on their investments. The Law Enforcement's rate is going from 13.5% to 15.72%.

Motion by Selzer/Berglund to tentatively approve the I.M.R.F. Fund FY 2004 budget as submitted. Motion carried.

Historical Museum Fund

Mr. Zeunik stated that this fund was created by referenda a number of years ago. Basically, the County can levy \$0.002 per \$100.00 of Equalized Assessed Value. The money can be used by the Historical Museum for any purposes that they choose that is related to the operation of the museum. In FY 2004, the recommended levy is in the amount of \$54,470.00.

Motion by Moss/Berglund to tentatively approve the Historical Museum Fund FY 2004 budget as submitted. Motion carried.

Chairman Sorensen informed the Committee that the next item on the agenda is a request for approval of a resolution for a public hearing on the topic of the proposed amendment to the lease agreement with the Public Building Commission (PBC). Mr. Zeunik stated that because the County is a non-home rule government, any time that the County proposes to amend the lease agreement with the PBC, we are required to approve this resolution in one month and then conduct a public hearing in the following month. In September, 2002 the County Board approved a Resolution, at the recommendation of the Property Committee and Finance Committee, recommending the PBC move forward with the architects recommendation, which was to replace the mechanical systems in the Government Center building. That resulted in bid specifications being drafted to replace all mechanical systems. Bids were reviewed by the PBC, and a contract was entered into with PJ Hoerr. The bottom line is that the PBC will need to finance an additional \$2.2 million to complete this project. The County's share is \$79,980.00, which is three-tenths of \$.01 over what is currently levied on debt service on the Government Center building. This Resolution is a required legally prior to scheduling the public hearing. Chairman Sorensen asked if this additional funding was included in the FY 2004 Recommended Budget. Mr. Zeunik replied that it is not because the bond sale will not close until early 2004.

Motion by Berglund/Selzer to recommend approval of
a Resolution regarding a Public Hearing – Proposed
Amended Lease Agreement with the PBC – Government
Center. Motion carried.

Chairman Sorensen presented the bills from the Nursing Home. The fund total and prepaid total are the same at \$339,473.96. The Finance Committee fund total is \$2,307,026.23. The prepaid total is \$2,307,047.83.

Motion by Nuckolls/Berglund to recommend approval of the Bills as presented to the Finance Committee by the County Auditor. Motion carried.

Mr. Selzer noted that he wanted to thank Mr. Zeunik and the County Administrator's staff for their diligence in preparing and presenting the budget materials to the Finance Committee.

There being nothing further to come before the Committee at this time, Chairman Sorensen adjourned the meeting at 11:35 a.m.

Respectfully submitted,

Ms. Christine Northcutt
Recording Secretary